



SUMMER CAMP STAFF APPLICANT LETTER OF REFERENCE

*Submit, mail, fax (413-562-1041) or email (greg.williams@scouting.org) to the Council Office
Western Massachusetts Council, ATTN: Summer Camp, 1 Arch Road - Suite 5, Westfield, Massachusetts 01085*

(Applicant's Name) _____ has applied for a summer camp staff position with the Western Mass Council, Boy Scouts of America. We would appreciate your careful consideration of this person as a potential childcare worker. We ask that you take the time to complete this form and return it within 7 days of receipt, so we may proceed with the applicant's file. Please do not complete this form if you are related to the applicant.

APPLICANT AUTHORIZATION FOR RELEASE OF INFORMATION

References are to be requested only from adults to whom you are not related.

I, (*applicant: print your full name*) _____ request and authorize you to furnish to the Western Massachusetts Council, Boy Scouts of America any and all information concerning my employment record, school record, medical record, criminal record, and me. Please include any and all information of a confidential or privileged nature, if it is requested. This information is used to assist the Boy Scouts of America in determining my qualifications and fitness for the position I am seeking.

I hereby release you, your organization or others from any liability or damage, which may result from furnishing the information requested.

Applicant's Signature _____ Date _____

REFERENCE

How long have you known the applicant? 1-3 years 3-5 years more than 5 years

In what capacity have you known the applicant? _____

CHECK ONE

PERFORMANCE AREAS	EXCELLENT	GOOD	FAIR	POOR
1. Ability to work with children in a group living situation and service as a positive role model.				
2. Ability and history of being punctual, clean, and prepared for assigned duties.				
3. Ability to fulfill all responsibilities and be self-motivated to do so.				
4. Ability to get along with other staff and contribute to the well-being of a camp community.				

What strengths and weaknesses do you believe this person may have in working with children in a camp setting?

Would you hire this person to care for your own children?

How would you describe this person's character?

Please provide any additional information you feel may be helpful in considering this applicant.

REFERENCE PROVIDER'S INFORMATION ONLY – please write clearly

Name: _____

Address: _____

Phone: _____ E-mail: _____

Signature: _____ Date: _____
